

WORK ORDER

Costa Mesa (Extended Hours) 345 Clinton St. (949) 660-1150



Irvine	(949) 660-7800	Carlsbad	(760) 579-4458
Irvine Spectrum	(949) 753-4700	Corona	(951) 280-4430
Orange	(714) 532-4852	Murrieta	(951) 445-4480
Anaheim	(714) 526-0905	Riverside	(951) 686-0530
Tustin	(714) 838-2855	San Bernardino	(909) 381-6535
San Clemente	(949) 373-0016	San Diego (S.V.)	(858) 549-0088
		San Diego (Dnt.)	(619) 232-8440

W.O. # _____

MFG # _____

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CHARGE TO:

DATE SUBMITTED _____

ORDERED BY _____

AM / PM

DUE DATE _____ DUE TIME _____

JOB NO. _____

PHONE (DAYTIME) _____

JOB NAME _____

PHONE (EVENING) _____

P.O. NO. _____

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|---|----------------------------------|------------------------------------|------------------------------------|-------------------------------------|------------------------------------|
| WAIT <input type="checkbox"/> | DELIVER <input type="checkbox"/> | WILL CALL <input type="checkbox"/> | ISHIPDOCS <input type="checkbox"/> | LOOSE <input type="checkbox"/> | EDGE BIND <input type="checkbox"/> |
| ARC OVERNITE <input type="checkbox"/>
<small>(California only)</small> | FED-EX <input type="checkbox"/> | UPS <input type="checkbox"/> | MAIL <input type="checkbox"/> | DATE STAMP <input type="checkbox"/> | STAPLE <input type="checkbox"/> |
| | | | | | BOLT BIND <input type="checkbox"/> |

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SPECIAL INSTRUCTIONS:

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ASST	_____
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T	_____

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