ARC™ Michigan

Dunn Blue · Gwyer · Veenstra are now ARC

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IMPERIUM TRACKING

ORDER DATE	DUE DATE

INVOICE TO:

COMPANY

STREET

CITY

ORDERED BY PHONE

DELIVER TO:

COMPANY

STREET

CITY

ATTENTION

SPECIAL INSTRUCTIONS:

CUST. PO # _____

☐ **Post to PlanWell**

☐ **Keep on File**

JOB RECEIVED AS:

- ☐ Hardcopy
- ☐ CD / DVD / Flash Drive
- ☐ FTP / Website
- ☐ Email / EWO / iShipdocs
- ☐ Other

DELIVERY OPTIONS:

- ☐ Call When Ready
- ☐ Our Truck
- ☐ iShipdocs
- ☐ Fed Ex / UPS _____
- ☐ Will Call _____ (Location)

Job Name / Job No.	No. of Originals	Copies of Each	B&W Color	Description of Work

FOR OFFICE USE ONLY

Item Code	Description	Copies	Originals	Dimensions	Item Code	Description	Copies	Originals	Dimensions
				x					x
				x					x
				x					x
				x					x
				x					x
				x					x
				x	**Quality Control** (initial & date required)				
				x	Initial Date	Initial Date	**Premier Account -** (colored tags) Initial Date		
				x					