



Document Solutions

BILL TO:

SACRAMENTO
 801 Broadway
 Sacramento, CA 95818
 Tel: 916.443.1322
 Fax: 916.442.5305

ROSEVILLE
 106 N. Sunrise Ave., C-4
 Roseville, CA 95661
 Tel: 916.782.8000
 Fax: 916.782.8508

STOCKTON
 1421 N. El Dorado St.
 Stockton, CA 95202
 Tel: 209.464.8724
 Fax: 209.464.8739

MODESTO
 1801 H St., D4
 Modesto, CA 95354
 Tel: 209.524.2924
 Fax: 209.524.2927

Company:	Originals to: Same Other	Delivery	Will Call	Shipping
Address:		Prints to: <input type="checkbox"/> Same	<input type="checkbox"/> Other	
Contact Name:	Contact Phone:			

Purchase order #	Job # or Description	Due Date & Time	Received Date & Time

# of originals	# of copies	Large Format Printing	Original Sheet Size	Print Size or Percentage	Print On: (Please Circle)	Other: (Please Circle)	Binding (Please Circle)
					White Bond	Mylar	Staple
					Recycle White Bond	Vellum	Edgebind
					Blue Bond	Pres. Bond	Fold
					Green Bond		Chicago Screw
					Yellow Bond		
					Pink Bond		

Scan to (circle one): File CD USB E-mail PlanWell **File type:** TIF or PDF

Directory Name:

# of Originals	# of Copies	Small Format Printing	Original Size	Single or Double Sided	Copy		Binding (Please circle)	Covers	(Please Circle)
				SS DS	Blk/White	Color	Spiral Coil	Cardstock	Front Back
				SS DS	8.5x11	8.5x11	Acco Velo	Specify Color	
				SS DS	11x17	11x17	Staple Screw Post		
				SS DS	<input type="checkbox"/> 3 Hole		Drill	Acetate	Front Back

Special Instructions:



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	Originals to: <input type="checkbox"/> Same <input type="checkbox"/> Other			

Purchase order #	Job # or Description

Due Date & Time

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# of originals	# of copies	Size	Large Format Econo Color

Econo Color

RedLine

ColorLine

Fill

Graphic

Scan to: (circle one)

File CD DVD USB E-Mail Print

Received Date & Time

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# of originals	# of copies	Size	Large Format High Resolution Graphic Color

Laminate Mount

File Type: TIF or PDF

Special Instructions:

# of originals	# of copies	Size	Banners - Display Graphics & Signage Solutions

Laminate

y	n
y	n
y	n

To learn more about our services and all your color options, please call your local ARC Service Center

Laminate		Mounting		
<input type="checkbox"/> 0.03 mil	<input type="checkbox"/> Encapsulation	<input type="checkbox"/> Gator	<input type="checkbox"/> Sintra	Other:
<input type="checkbox"/> 0.05 mil	<input type="checkbox"/> Surface	<input type="checkbox"/> Foamcore	<input type="checkbox"/> Di Bond	
<input type="checkbox"/> Glossy	<input type="checkbox"/> Matte	<input type="checkbox"/> Eco-Board	<input type="checkbox"/> MDO	